

COMMITTEE	LEAD PARENT/S	DESCRIPTION	TIME COMMITMENT	PREVIOUS LEAD 2019/20/21	EMAIL
PAC EXEC					
Chair	Tim Vines	<i>Leads decision-making for the PAC, runs meetings, liaisons with the school</i>	3 year commitment. Usually 2-3 meetings a month. (Start as vice chair, then chair, then past chair)		
Vice Chair	OPEN!	<i>Supports the Chair and "shadows" the chair</i>	3 year commitment. Usually 2-3 meetings a month. (Start as vice chair, then chair, then past chair)		
Past Chair	Enoch Lam	<i>Advisory role to support Chair and Vice Chair</i>	3 year commitment. Usually 2-3 meetings a month. (Start as vice chair, then chair, then past chair)		
Treasurer	Fiona Lo	<i>Oversees finances, manages bank account, produces financial reports for PAC meetings</i>	2 year commitment. Usually 2-3 meetings a month.		
Secretary	Jenn Baker	<i>Takes minutes of PAC meetings, manages documents</i>	2 year commitment. Usually 2-3 meetings a month.		
Webmaster	OPEN	<i>Manage the PAC website</i>	A couple of hours a month to update site	Scott Graham (also a previous Chair)	
Munch Admin/Financial	OPEN!		Very intense at start of year, then a couple of hours a month. Depends on food and fundraising.		
Hallowe'en Haunt	OPEN!		1-2 months of planning before Oct 31	Peter Grier pwgrier@me.com Tim Vines tim.h.vines@gmail.com	
Book Fair (October 2021)	Karen Boriss		1 month before November bookfair		
Bike to School (May 2022)	Lisa Corriveau		1 month before May Bike to School	Lisa	
Yearbook	Denise Cousineau, WE ARE LOOKING FOR CO-LEADS TO EVENTUALLY TAKE OVER	<i>Creating and laying out the yearbook. Getting photos from students/staff/parents, and actually creating the layout for the yearbook to be printed</i>	A few of hours each month to get photos, then very intense around April and May	Margaret Voth & Denise	
Apparel (Spirit Wear)	BeastVan			Ready to go	
After School Programs	OPEN! (Nancy and Lorrie are happy to do handover)	<i>Setting up afterschool programs. Finding the programs, getting approval from admin, making it happen. PREVIOUS LEADS ARE HAPPY TO DO HANDOVER DURING FIRST FEW MONTHS!</i>	Intense before each term to get programs. More intense depending on what programs.	Nancy Cameron & Lorrie Chow	
Ski & Snowboard Club	OPEN! (Diane Crombie is happy to do handover and help new lead)	<i>Contacting Grouse Mountain for lessons, and organizing buses. Ski club usually takes place January and February. PREVIOUS LEAD IS HAPPY TO DO HANDOVER/TEACH ROPES TO NEW LEAD.</i>	A bit of work at the start of the year in September get everything setup. The lead chooses the 4 weeks of programs, and then it's making sure the buses arrive each time.	Diane Crombie	
Choir/Musical	Kelly Grossert	<i>Liaison with choir or musical instructor. WE WILL NEED ANOTHER LEAD IF WE DECIDE TO DO BOTH CHOIR AND MUSICAL.</i>			
Music Lessons (Guitar)	NEW!	<i>We have about 15 guitars are disposal to use. The lead would find an instructor, and liaison with admin to find appropriate time/space for lessons</i>			

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DPAC Representative	OPEN!	<i>Represents the school in the district PAC</i>	Attends monthly DPAC meetings, and reports back to PAC		
Kindergarten Welcome	NEW POSITION!	<i>Welcoming new parents and new kindergarten parents. This is a NEW POSITION so we can do whatever we want</i>			
Fruit & Vegetable Program	Denise Cousineau	<i>Monthly/bi-weekly fruit and vegetable program. Involves washing fruit and vegetables, and preparing them</i>	1-2 hours each session.	Denise	
Pizza Lunch	OPEN!	<i>This is usually the job of an incoming GRADE 4 parent, as this is a fundraiser for Camp Sasamat. There are usually 3 co-leads, who are in charge of ordering pizza/milk/veggies, and then organizing parents to sort and deliver the food.</i>	Year long commitment, with about 3 hours where you need to be physically at the school every Pizza Day, and 1 hour in addition for admin/organization.	Jennifer Massoud	
Popcorn Day	OPEN!	<i>Assist Madame Brigitte in popcorn days</i>	Day before popcorn day/day of popcorn day, assist in popping		
Diversity	Celena	<i>Encourage diversity and inclusion in school</i>			
Pro-D Day Workshops	Currently VICE CHAIR				
Speakers Series	Currently VICE CHAIR				